



Addendum to Safeguarding Policy – March 2020

This addendum details changes made to the school Safeguarding Policy in the light of the Coronavirus Outbreak and subsequent school closure. Coronavirus has brought about immediate change and so we have considered carefully how we continue to safeguard children who are now accessing learning remotely.

Role of the DSL:

- We will continue to hold **weekly Safeguarding meetings** over Microsoft Teams.
- **Risk assessments** have been completed for pupils with an EHCP / LAC and for those with a social worker. These are monitored by an assigned staff member and updated weekly. The original is shared with the LA SEND team, the Virtual School and Social Care respectively.
- Staffing rotas ensure that there will always be a DSL on school site and DSL's are always available remotely.

Supporting vulnerable families through the Coronavirus closure:

- Children on a **Child Protection** plan will be contacted weekly and visited weekly. During the weekly visit, we will see the children. A record of the visit will be shared amongst the Safeguarding Team and with the family's social worker.
- Children who are named in a **Child In Need** plan are highlighted by the Safeguarding Team and contacted / visited weekly. A record of the visit will be shared amongst the Safeguarding Team and with the family's social worker.
- All children with a named social worker will be offered a place in school. This offer is an open offer (can be used at any point during school closure).
- Families who normally receive support through **Targeted Family Support** will be closely monitored
- The School Safeguarding Team have organised a priority list of children and families who could be vulnerable during this time.
- All families have been split into three categories of risk and families may move between these "risk groups" during the course of school closure.
- The Lead DSL will keep a central record of which children have been contacted.
- As well as supporting families with well-being phone calls, we may also be able to support families who are struggling for food. We are operating a digital food voucher system (Edenred). We have Tesco and Coop food vouchers and emergency food parcels ready to support families who may need this.
- On a "Safe and Well" check the DSL will make sure they see all of the children in the family, and will take basic supplies (milk and bread) for the families if they need them.
- Concerns relating to children and families will be recorded on MyConcern and referrals to Social Care or to the Police can be made as usual.
- Children who have an EHCP and/or who have significant SEND will be offered respite care in school WB 27.04.2020 and again as and when appropriate.

The Skeleton School

- The current children accessing school are part of our "skeleton school", with a small number of staff attending to look after and facilitate activities for vulnerable children and the children of Keyworkers.

- Staff attend school 1 in every 3 weeks; to minimise contact, unnecessary travel and possible spread of the virus. In school every day there is a First Aider, a staff member in the Office, a Midday Supervisor, Kitchen Staff and a Cleaner; a member of SMLT and a DSL is either in school or “on call”. If not in school, staff work remotely.
- Children who need to attend the Skeleton School have contacted Mrs Bridges (Headteacher) with details of their requirements.
- Only one entrance to school is being used at this time: Beckhampton Rd Gate.
- **“Hygiene Boxes”** are available in five zones in school; Lower Hall, Upper Hall, Nursery, Year 3 Classrooms and the Office. These contain cleaning materials to be used regularly as appropriate.
- Only certain “zones” of the school are used, the rest of the school is not used – it has been shut down and deep cleaned.
- As children arrive at school, they wash their hands in the outside toilets before entering the building. They then wash their hands frequently during the day.
- Adults waiting at the Office and staff in school are expected to, and reminded of, social distancing.
- All children can be provided with a dinner at school, cooked in the Kitchen.
- Children and families not attending the Skeleton School will be kept in regular contact with school by email, Marvellous Me and Twitter.

Safeguarding expectations of staff working in school and remotely:

- All staff know they must continue using the MyConcern system as usual
- Staff are monitoring any families they do not have regular contact with and highlighting these children to the Safeguarding Team.
- Some teachers / teaching assistants will make phone calls to directly make contact with families. Staff have been given guidance how to do this appropriately.

Online Safety:

- The Safeguarding Team are sending out appropriate materials to parents reminding them of online safety rules at this time. **Parents need to be more vigilant than ever.**
- As a school, we will use Microsoft Teams to communicate and Zoom (with the correct additional safe measures in place)
- School may also use Whats App in Phase Teams / Governors etc. Whats App guidance has been sent out to staff.
- Remote Learning: vidoes are uploaded onto our school website.
- Staff send out emails to parents detailing learning activities
- Year 4 and 5 are using Showbie to communicate learning tasks and for pupils to receive personal feedback.
- Staff must not hold 1:2:1 “online chats” / “zoom conversations” with pupils (be aware of the ‘grooming’ concern)
- If online discussions are instigated by a teacher, they must supervise the content. Teachers must make “ground rules” clear if they are making a “discussion” available to children.
- When creating videos: staff should wear appropriate clothing. Have an appropriate background. Language used must be appropriate and professional (includes family members who may appear in background)
- Staff should check out online links they send out to parents to ensure they are suitable and raise no privacy issues.
- Staff will be reminded of the **Acceptable Use Policy**.
- Staff must consider carefully content emailed out to DG all staff. Content must remain professional.

Contact Details for School DSLs		
Henry Overton	Lead DSL Deputy Head Teacher	h.overton1@robinhood.nottingham.sch.uk
Nicky Bridges	Deputy DSL Headteacher	headteacher@robinhood.nottingham.sch.uk
Aimie Habgood	DSL Deputy Head Teacher	a.habgood@robinhood.nottingham.sch.uk
Pam Hissitt	DSL School Business Manager	p.hissitt@robinhood.nottingham.sch.uk
Paulette Carlisle	DSL Nurture Lead	p.carlisle@robinhood.nottingham.sch.uk

Additional Websites to Support Staff Awareness re Safeguarding considerations in Remote Learning:

<https://swgfl.org.uk/resources/safe-remote-learning/>

<https://coronavirus.lgfl.net/safeguarding>